



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, January, 12, 2010 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	February 9, 2010

**MEMBERS PRESENT**

Dean Sherman, Professional Member, Vice President  
Carol Guilbert, Public Member, Secretary  
Frank Beebe, Professional Member  
Shirley Good, Public Member  
James Anderson, Public Member  
Christopher Preston, Professional Member

**MEMBERS ABSENT**

Robert Briccotto, Jr., Professional Member, President  
Gerard Pepeta, Professional Member  
Jerome Todd, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Patricia Murphy, Deputy Attorney General  
Judy Letterman, Administrative Specialist III

**OTHERS PRESENT**

Bill Carson State Representative  
Charles Robinson  
Charles Davison, Division of Public Health  
Ming Lau, Division of Public Health  
Dana LeCompte, Division of Public Health

Wayne Reed  
Dan Fletcher

### **CALL TO ORDER**

Mr. Sherman called the meeting to order at 9:00 a.m.

### **REVIEW OF MINUTES**

A motion was made by Mr., Beebe, seconded by Mr. Anderson to approve the November 10, 2009 meeting minutes. The motion was unanimously carried

### **UNFINISHED BUSINESS**

#### **Rule and Regulation Hearing**

Ms. Murphy stated that the purpose of the hearing was a change to Rule 1.0 amending Rule 1.2 by deleting "when used within these regulations" and a defining "Full-time Employee". The Board had no written comments and heard comments from the public regarding the proposal.

A motion was made by Ms. Guilbert, seconded by Ms. Good to proceed with the proposal as written. The motion was unanimously carried.

The new regulations will go into effect in 10 days after publication in the Register of Regulations.

#### **Re-Review of Applications**

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to approve the application of Clinton Dubberly. The motion was unanimously carried.

#### **Review of Examination Results**

The Board reviewed the examination results, which showed that out of eleven candidates, eight received a passing score: HVACR-James Salamone, Plumbing- John Mehow, Robert Sanderson, William Brown, Nicholas Evans, Mathew Feindt, Eugene Semonelle, and Jason Thomas.

#### **Propose to Deny Applications**

The Board had notified John Joachimowski and Matthew Engle that additional information was required for their applications. They have not submitted the requested documentations.

A motion was made by Mr. Preston, seconded by Ms. Good to propose to deny their applications. The motion was unanimously carried

### Request for Propose to Deny Hearing

At the November 12, 2009 meeting, the Board proposed to deny the Master Plumber examination application of Timothy Hibbitts due to his criminal record, which showed that he was convicted of a crime(s) that would prevent licensure. Mr. Hibbitts has submitted a requested for a hearing before the Board.

The Board will schedule the hearing for the February 9, 2010 meeting.

### Strategic Plan

This agenda item has been tabled until the next meeting.

### Division of Public Health-2009 Code Presentation

Mr. Davidson presented a PowerPoint presentation covering the Division of Public Health proposed amendments to the Plumbing Code. He answered questions from the Board and the public however; because their Attorney General has not complete the interpretation of the new law, some questions could not be answered.

*A motion was made by Ms. Guilbert, seconded by Mr. Anderson to amend the agenda and add the Grandfathered application of Brett Elkington. The motion was unanimously carried.*

## **NEW BUSINESS**

### Ratification of Applications

A motion was made by Ms. Good, seconded by Mr. Preston to ratify the applications of Mark Bilohlavek, James Corns, Sr. and Richard Walton. The motion was unanimously carried.

### Review of Grandfathered Applications

A motion was made by Mr. Beebe seconded by Ms. Good to approve the application of Clarence Edgens. The motion was unanimously carried.

A motion was made by Ms. Guilbert, seconded by Mr. Anderson to propose to deny the Grandfathered application of Brett Elkington due to his criminal convictions, which are on the Board's list of crimes that could prevent licensure. The motion was unanimously carried.

### Review of Reciprocity Applications

A motion was made by Mr. Beebe, seconded by Mr. Anderson to approve the application of James Reynolds, to deny the applications of Geovanni Privado since he does not have seven years of experience after licensure, and deny the application of James LeFevre since he does not have 7 years of experience after licensure however, he would qualify for examination. The motion was unanimously carried.

### Review of Examinations

A motion was made by Mr. Beebe, seconded by Mr. Anderson to approve the examination applications of Ralph Rogers, Charles Lester, Joseph Jedlowski, Joseph Dailey, Paul Loring and Chris Charlton and to table the application of Steven Owens pending verification of 7 years of experience since the file only shows 6.5 years of experience and to table the application of Charles Dombroski pending verification of experience under the supervision of a licensed Master HVACR. The motion was unanimously carried.

### Complaint Status

34-01-08-Closed  
34-01-09-Forwarded to Office of Attorney General  
34-02-09-Forwarded to Office of Attorney General  
34-03-09-Forwarded to Office of Attorney General  
34-06-09-Closed  
34-07-09-Closed  
34-09-09-Assigned  
34-10-09-Assigned  
34-11-09-Assigned  
34-13-09-Assigned  
34-14-09-Assigned  
34-15-09-Assigned

### OTHER BUSINESS BEFORE THE BOARD (for discussion only)

No other business before the board

### PUBLIC COMMENT

No public comment.

### NEXT SCHEDULED MEETING

The next meeting will be held on **Tuesday, February 9, 2010** at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

### ADJOURNMENT

A motion was made by Mr. Beebe seconded by Ms. Good to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 10:20 a.m.

Respectfully submitted,

Judy Letterman  
Administrative Specialist III